

Join Oxfam Canada for World Food Day: Host a hungry4change Dinner!

Hosting a **hungry4change** Dinner event can be quite simple and takes less time to organize than either the Hunger Banquet or a Fast event. Instead of going out to a restaurant, invite your friends over for a dinner party. You can hold any type of gathering. It can be big or small, formal or informal. It can take place at your home, at a hall, a place of worship, school or even workplace.

It's up to you what kind of a dinner party you wish to hold. Maybe it's a formal sit-down dinner, a finger-food mingling event, potluck, fondue party, tea party, pizza party, a brunch, a barbeque, a wine and cheese or just a dessert night.

Why host a dinner?

The funds raised at your dinner will go towards supporting Oxfam Canada's programs help people develop sustainable livelihoods.

Who can participate in a hungry4change Dinner?

Absolutely anyone can participate. Whether you have been involved with Oxfam before or if you are simply passionate about our work to alleviate hunger and poverty, your role as a host is your opportunity to make a difference and inspire others.

Planning your Oxfam hungry4change Dinner

Your Role as a hungry4change Dinner Host

- Set up a fundraising goal for the event. There is no minimum amount that you are required to raise, but whatever your goal is, aim to beat it! Don't be shy to ask for money, your guests will appreciate contributing to a good cause.
- Raise awareness while you are raising funds! Hand out Oxfam campaign literature to your guests and tell them about our efforts to make trade fair and support agricultural development to lift farmers and their communities out of poverty. You may wish to show a video that explored food security and hunger issues, such as Life and Debt.
- At the end of the night, ensure that you have collected all the donations and that the funds reach Oxfam Canada's National Fundraising Office, 200-215 Spadina Avenue, Toronto, Ontario M5T 2C7 within 2 weeks of the event. Please submit funds (do not mail cash) along with the completed Fundraising Revenue Report (page 14 of Oxfam Canada's Fundraising Toolkit). [Click here to download Fundraising Toolkit.](#)

Planning Tips

- Send out invitations at least 4-6 weeks prior to the event and ask your guests to RSVP by a certain time (for example a week or two before the event). Make sure they clearly state what the purpose of the dinner is.
- Your invitations might include information about **hungry4change** and Oxfam campaigns. Information can be found at: www.oxfam.ca/what-you-can-do/fundraise-for-oxfam/hungry-for-change
- Ensure a good turnout by sharing why you think Oxfam's **hungry4change** initiative is a valuable way to raise awareness and money.
- Consider food allergies and try to have at least one vegetarian dish at your dinner party. If you are cooking, consider recipes with an International flair.

Keep Costs Down

- Get food and other materials donated if possible. Approach your local supermarket as many local businesses are willing to help.
- Organise a potluck and have your guests bring a dish.
- Use readily available and easy ingredients.
- Host the dinner with a friend and split the costs.

Organizer's Timetable

One month before event

- Decide on the day that you will host the dinner. Contact Oxfam Canada at hungryforchange@oxfam.ca for additional information and support. Register your event with Oxfam Canada online at <http://www.oxfam.ca/what-you-can-do/fundraise-for-oxfam/hungry-for-change/register-your-hungry-for-change-event> and complete the Fundraising Event Authorization Form (see page 18 and 19 of the Fundraising Toolkit).
- Decide what kind of a dinner you wish to hold.
- Send out invitations in the mail or by email (www.evite.com is a great resource!)

Two weeks before event

- Contact your local supermarket and see what you can get donated. Make final decisions as to what you'll be serving.

- Decide if you would like to show a movie or have a special guest at your dinner.

Few days before event

- Call your guests to remind them of the date and time of the dinner and confirm their attendance. Ask if they need directions.

Donations and Fundraising Information

Where does the money raised go?

- The funds raised at your dinner will go towards one of Oxfam Canada's programs to support people's basic needs, including promoting food security and a sustainable livelihood for farmers and their communities in developing countries. Click here for more information about what we do: <http://www.oxfam.ca/what-we-do>

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Is there a minimum amount I have to raise?

- There is no minimum that you have to raise, but set a goal that you would like to achieve. You may make a suggested donation for each guest.

How do I collect donations?

- Collect the donations at your dinner in either cash or cheque. Fill out the donation summary sheet at the end of the night (page 14 of the Fundraising Toolkit).

How do I send in donations?

- Send in the cheques that you receive. Please don't send cash. Rather, keep the cash and write the total amount of cash that you received on a cheque and send it in.

For more information or advice email hungryforchange@oxfam.ca or call 1-800-466-9326.